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- 1) Please prepare your paper manuscript in WORD format using the author guidelines listed below and submit by email to pdayal@euec.com
- 2) Please submit the names and emails and contact information of two Internal Reviewers of your choice, who will review your manuscript. (EUEC will assign two additional external peer reviewers to review your manuscript.)
- 3) Reviewers will submit their comments or approval using our reviewer's form by e-mail to pdayal@euec.com
- 4) Any comments or changes from your Internal Reviewers will be communicated directly with you by e-mail. Comments from the two external independent (EUEC) peer Reviewers will be through EUEC.
- 5) Once you have received the Reviewer's comments and made any necessary changes, you will submit your FINAL revised paper in WORD format to pdayal@euec.com
- 6) Deadline to email your final paper in WORD format is 2 weeks after acceptance for publication.
- 7) You will receive a copyright form to be signed for publication.

MANUSCRIPT GUIDELINES

- Header – The header appears only on the first page of your document in the following specifications: Helvetica 10pt, boldface, flush right.
 - Footer – The footer appears on each page of your document in Times New Roman, 10pt, flush right. The copyright year in the footer must be completed and correlates to the year of the conference: Copyright © 2007 by EUEC.
 - Title - Titles must be limited to three lines or 135 characters, including spaces, and should be comprehensible for a broad audience. Authors should avoid using colons, questions, and nonstandard abbreviations in titles.
 - Author name(s) and affiliation(s) - Include department, institution and institution address for each author. If there are authors with different affiliations, use superscripts to match authors with institutions.
 - Abstract
 - Body of paper, including any figures and/or tables
 - Acknowledgments and references
 - Contact information
- **Length and Format** – The length of paper is generally 4 to 8 pages for publication in the EUEC JOURNAL. Each author is required to submit full length papers and manuscript pages, single-spaced, including figures and/or tables.
 - **Proper Spelling and Grammar** – Authors who believe it may be beneficial to use professional language-editing services prior to paper submission are encouraged to so. Their use, however, will have no bearing on acceptance of a paper for publication.
 - Provide sufficient **references** to demonstrate the thoroughness of your research.

SOFTWARE

MS Word is the preferred software for use for your draft paper. Final Papers will be available online in PDF format. Original figures should be created as EPS, Excel, GIF, Illustrator, JPEG, PhotoShop, PowerPoint, or TIFF files in a high enough resolution to provide for adequate review. If you have multimedia files, they need to be smaller than 10 MB in size.

ABSTRACT

The abstract concisely introduces and summarizes your paper. Ideally, the length of the abstract will be 150-200 words. Do not include equations or references in your abstract. The abstract will be used in the Journal of EUEC web page as an introduction to the paper.

HEADINGS

- 1) Main headings should be in all capital letters, flush left. Two line spaces should be used between headings and the text.
- 2) If subheadings are used they should be Title Case, flush left. One line space is used between subheadings and the text.
- 3) Further subdivision beyond main headings and subheadings is not desirable.
- 4) 3rd level subheadings should be Title Case, flush left; no line space should be used after 3rd level subheadings and the text.
- 5) 4th level subheadings should be Sentence Case – part of the sentence.
- 6) Do not number or letter any headings.

FONTS

- ACCEPTABLE fonts for use in your paper are: Helvetica, Helvetica Bold, Helvetica Italic, Helvetica Narrow, Arial, Arial Bold, Arial Italic, Times New Roman, Times New Roman Bold, Times New Roman, Italic Times, Times Bold, Times Italic, Courier Symbol, Zapf Dingbats.
- PostScript fonts (Type 1 fonts) are preferred over TrueType.
- If you have PostScript versions of the fonts listed, please use them.
- If you use ANY OTHER FONTS, you MUST provide the fonts. If you do not include other fonts used, we cannot guarantee the version of your paper will mirror your paper configuration.

TABLES

- 1) All tables should be numbered consecutively and typed using Roman numerals, e.g. Table I, Table II, etc. and have a caption consisting of the table number and a brief title. This number should be used when referring to the table in the text. Table title and number should be typed above the table.
- 2) Tables are formatted with a single line box around the outside border and single ruling lines between rows and columns.
- 3) Tables should be embedded in the text.

FIGURES

- 1) Figures should be imbedded in your text and placed after the paragraph they are cited in (or as close to it as possible). Figures should be numbered consecutively and have a caption consisting of the figure number and a brief title or description of the figure. This number should be used when referring to the figure in the text. Figure title and number should be typed below the figure. Figures should be referenced within the text as “Fig. 1.” When the reference to a figure begins a sentence, the abbreviation “Fig.” Should be spelled out, e.g. “Figure 1.”
- 2) Color images are acceptable.

EQUATIONS

- 1) Equations should be numbered consecutively beginning with (1) to the end of the paper, including any appendices. The number should be enclosed in parentheses (as shown above) and set flush right in the

text on the same line as the equation. It is this number that should be used when referring to equations within the text.

- 2) Equations should be referenced within the text as “Eq. (x).” When the reference to an equation begins a sentence, it should be spelled out, e.g., “Equation (x).”
- 3) Equations may be specially prepared and inserted into your paper as a GIF image.

FOOTNOTES

Footnotes should be numbered consecutively using superscript numbers. They should be positioned flush left at the end of the paper under the heading “FOOTNOTES”.

UNITS

SI units of measurement are recommended for use in all papers, publications and ASME Codes and Standards. When U.S. customary units are given preference, the SI equivalent should be provided in parentheses or in a supplementary table. When preference is given to SI units, the U.S. customary units should be provided in parentheses or in a supplementary table (see “ASME Guide SI-1 ASME Orientation and Guide for Use of SI (Metric) Units.”)

REFERENCES

- 1) Within the text, references should be cited in numerical order according to their order of appearance. The numbered reference citation should be enclosed in brackets, i.e. [1], [2, 3] etc. Do not superscript your numbers.
- 2) List references at the end of your paper in numerical sequence as they are cited in the text. Each reference should include the last name of each author followed by his initials. Where appropriate, include the names of editors of referenced material.
- 3) Reference to journal articles, papers in conference proceedings, or collection of works by numerous authors should include:
 - Year of publication
 - Full title of the cited article
 - Full name of the publication in which it appeared
 - Volume number (if any) in boldface type
 - Inclusive page numbers of the work being cited and the identifying paper #
- 4) Reference to textbooks, monographs, theses, and technical reports should include: Last name of each author followed by their initials, Year of publication, Full title of the publication, Publisher, City of publication, Inclusive page numbers of the work being cited.

Reference Samples

- 1) Kwon, O.K., and Pletcher, R.H., 1981, “Prediction of the Incompressible Flow Over a Rearward-Facing Step”, Technical Report HTL-26, CFD-4, Iowa State Univ., Ames, IA.
- 2) Proc. Int. Symposium. Management of Alpha Contaminated Wastes, Vienna, Austria, June 2-6 1980, STI/PUB/526, International Atomic Energy Agency (1981).
- 3) G. L. Copeland, R.L. Heestand, and R. S. Mateer, “Volume Reductions of Low Level Contamination Metal Waste by Melting-Selection of Method and Conceptual Plan,” ORNL/TM-6388, Oak Ridge National Laboratory (1978).